



Icarus Badminton Club

Constitution and Rules

Revised 22 May 2024



1. Affiliation

Icarus Badminton Club will be affiliated to Badminton England.

2. Aim and Objectives

- To provide an environment where badminton can be played and enjoyed by all members of the community.
- To promote the club within the local community and to all members of the local community.
- To ensure that the club is welcoming to all, and that all club members are treated fairly and equitably without discrimination or bias.
- Provide competitive badminton opportunities to all members.
- To provide a duty of care to all its members.

3. Running of the Club

- The club will be run by a committee consisting of:
 - i. Chairperson
 - ii. Secretary
 - iii. Treasurer
 - iv. Fixtures' Secretary/s or team captains (when leagues entered)
 - v. Any other positions as agreed at the AGM.
- Officers will be elected annually at the Annual General Meeting (AGM).
- All officers will retire each year but will be eligible for re-election.
- No member may hold more than **two offices**.
- It is recommended that officers only complete a maximum of **five consecutive terms** of office.
- Any member nominated for election to the Committee must be duly proposed and seconded by members with the agreement of the nominee. In the event of there being more than one nomination for an office, the election will be by a show of hands.
- The Committee may make such rules for the day-to-day running of the Club as it considers necessary. Such rules will have to be agreed at the next AGM to remain in force.
- The Committee will be compliant with its duty under the **Data Protection Act** and **General Data Protection Regulations 2018**
- Any adult or child (aged 16-18) safeguarding issues will be brought to the Club Chairperson in the first instance.



- The Constitution will be reviewed annually and updated and circulated to members as necessary before each AGM.
- The Constitution will be available on the Club website and all new members will be asked to agree to the rules before being accepted as a member.
- When an officer changes, the outlined documents for the handover and roles & responsibilities should be followed.

4. Membership

- Membership of the club shall be open to anyone interested in badminton on application, regardless of gender, marital status, age (above 16), disability, ethnicity, nationality, sexual orientation, religion, or other beliefs.
- Membership is limited to a maximum of **36** players.
- All members will be subject to the regulations of the constitution, and by joining the club will be deemed to accept these Regulations and Codes of Practice that the club has adopted.
- Under exceptional circumstances (e.g. a member moving away from the area or being long-term injured) it will be possible for the limit to be exceeded at the discretion of the Committee.
- Once the limit has been reached a waiting list will be maintained by the Secretary.
- Membership fees will be set and reviewed annually by the committee and approved at the AGM.
- The annual fee will be paid quarterly in four equal instalments. In case of hardship, the member should speak to the club treasurer in the first instance.
- **Members will be enrolled in one of the following categories:**
 - i. **Junior Member** (age 16 to 18 inclusive)
 - ii. **Adult Member** (age 19 to 64 inclusive)
 - iii. **Senior Members** (65 and over)
- In the case of breach of any club rules or conduct detrimental to the character and interests of the Club, the Committee may suspend or expel any offending member, or suspend them from representing the Club in league matches. Should any member be expelled then their subscription will be refunded in proportion to the amount of the season remaining (once the Badminton England and Herts affiliation fees have been subtracted).
- To cancel membership, members should notify a committee member at least one month before the payment renewal date. This serves as a courtesy and allows better future planning for the club.



5. Visitors

- Visitors are defined as anyone playing who is not a member, including those who are guest/s of a current member.
- Dependent on club numbers and matches to be played, the Committee will determine whether the club is open to visitors.
- When the club is open to visitors a maximum of **3 visitors** will be allowed at any one time.
- The website will state when the club is closed to visitors.
- Visitors must register in advance with the Secretary/Chairperson to check whether there is a place available. If visitors do not register, they risk being unable to play.
- Visitors shall pay a visitor's fee each time they attend; the amount as shall from time to time be fixed by the Committee.
- There is no charge for the first time a visitor plays at the club.
- Visitors may play for a maximum of **3 times** (including the first free session) before becoming a full paying member.
- The membership fees for visitors who subsequently join the club will be reduced in proportion to the amount of the season remaining (once the Badminton England and Herts affiliation fees have been subtracted).
- In the unlikely event that a visitor is deemed not suitable to join the club, this decision will be made by at least **3 members** of the Committee.

6. Badminton Leagues

- The Committee shall decide as soon as possible following the AGM as to the type and number of entries to be submitted into any League for the following season.
- The captain of each team will be elected at the AGM. The captain then has responsibility for selecting the team at the start of the season and may make changes to their team as and when required during the season.
- Members taking part in league matches shall pay a match fee for both home and away matches at an amount as shall be agreed by the Committee.
- The Team Captain for each match will ensure players have sufficient notice of matches to be played and for team members getting to the destination, collecting fees, keeping match sheets up to date, and posting of home match result sheet to League (Stevenage only). A copy of the result sheet will be passed to the Secretary for filing.
- For home matches, the Team Captain will ensure that a team member will provide basic refreshments for both teams.
- The Chairperson or Secretary shall be the Club's official representative at general League meetings and shall have the power to vote on all matters affecting the Club's interest. If unable to attend or act in these capacities the



Committee shall have the power to appoint another member to officially represent the Club at such meetings.

7. Code of Conduct

The code of conduct given below is **mandatory**. All players and officials of Icarus Badminton Club must comply with the code of conduct.

Anyone found to be in breach of the club's code of conduct may be suspended, or in some cases expelled from the club.

All members must:

- Be a good sport.
- Play fairly.
- Have good behaviour on and off court.
- Treat all other players fairly and equitably.
- Accept victory and defeat respectfully.
- Respect officials, team captains and their decisions.
- Exemplify teamwork, and cooperate with players, coaches, and supporters.
- Have a calm and controlled temper.
- Recognise and appreciate good play in opponents as well as in your own club members/team/partner.
- Encourage and support other players without criticism.
- Acknowledge and thank officials and opponents.
- Play by Badminton England rules of play and accept any official decisions.
- Use correct and proper language.

8. Finance

- All Club monies will be banked in an account held in the name of the Club.
- The Club Treasurer will be responsible for the finances of the Club.
- Club finances will be overseen by the Club Chairperson and the Treasurer will make bank statements available to Committee members upon request and provide the club with access to receipts or statements via a file directory.
- No expenditure of Club monies shall be incurred without the prior consent and approval of at least **2 members** of the Committee.
- The financial year of the club will end **31st August** each year.
- A statement of audited annual accounts will be presented by the Treasurer at the AGM.
- Any cheques drawn against the Club funds should hold signatures of the Treasurer, the Secretary or Chairperson.



- Should Icarus Badminton Club no longer be viable then any residual funds, after all creditors have been satisfied, shall be distributed equally between the remaining members of the club.

9. Annual General Meeting

- Notice of the AGM will be given by the Club Secretary. Not less than 14 days' notice will be given to all members.
- The Agenda for the AGM will be circulated no less than a week before the AGM.
- Members will be asked for items of AOB that they wish to raise.
- All members have a right to vote at the AGM.
- The quorum for AGMs will be 20% of membership.
- The AGM will include the following as a minimum:
 - i. Reports from the Committee
 - ii. Statement of Accounts
 - iii. Election of Officers
 - iv. Election of Captains
 - v. The Committee has the right to call Extraordinary General Meetings (EGM) outside the AGM. Procedures for EGMs will be the same as for the AGM.

10. Club Policies

The club adopts the following policies and Codes of Conduct:

- Badminton England Equality Policy.
- Badminton England Safeguarding & Protecting Young People policy.
- Badminton England Codes of Conduct for players, coaches, volunteers, officials and parents.

11. Dissolution

- A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- In the event of dissolution, any assets or liabilities of the club that remain after paying creditors will be shared equally between all members.

12. Amendments to the Constitution

The Constitution can be changed through agreement if supported by not less than two-thirds of those members present at an AGM or EGM or voted for electronically by members if no AGM or EGM warranted.